



## ISubpoena Professional Version 5.1 Update

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On **June 10, 2019** the ISubpoena Professional System was updated with new updates, enhancements and modifications. Customers that have subscribed to the annual License, update and maintenance plan will automatically have access to these new features and enhancements. Access to ISubpoena will not change.

The updates, enhancements and modifications outlined below have been applied to the ISubpoena Professional System. Although we have thoroughly tested all new features before implementation to production, unforeseen issues may arise. If you experience any issues please [contact us](#) immediately.

New Feature Updates				Will Benefit		
				District Attorney	Officer or Deputy	Police or Sheriff Dept.
		Internal				
1	<b>Added District/Traffic Court Multiple Citation feature for Officers.</b> Officer can accept or conflict on multiple citation District/Traffic subpoenas for same defendant and court date.	72	M D	X	X	X
2	<b>One email to Officer, Attorneys and Administrators on District/Traffic court case citations.</b>	73	M D	X	X	X
3	<b>Added District/Traffic Court Multiple Citation feature for Attorneys.</b> Attorneys can update status on multiple citation District/Traffic subpoenas for same defendant and court date with a couple of selections.	74	M D	X	X	X
4	<b>Added Conflict information on Conflict emails</b>	81		X	X	X
5	<b>Added court information on all email communications</b>	68		X	X	X
	<b>Enhanced Graphic or Display Updates</b>					
	None					
	<b>General Updates</b>					
14	<b>New Apple and Android app updates to include new features listed above.</b>	79 80		X	X	X
15	<b>Santa Cruz Unavailability Form updated to include "California State Parks – Santa Cruz"</b>	69		X	X	X
	<b>General Bug Fixes</b>					
B1	<b>Not Assigned Attorney in District Court Cases now redirected to proper agency.</b>					67
B2	<b>Search issues resolved on Active Sub list and user list</b>					70
B3	<b>Assignment search hang on active sub list fixed</b>					77
B4	<b>Fixed Title in Santa Cruz Import Email archive copy</b>					71
B5	<b>Fixed incorrect times on Conflict Emails</b>					76

Users of the ISubpoena system suggested some of these updates, enhancements and modifications. We look forward to your suggestions and comments to make this service a tool that will benefit and streamline your criminal subpoena process. Please comment or contact us [here](#)

The following are detailed instructions for some of the new features listed above. Please refer to the item numbers associated with the detailed instructions.

## #1 & #14 – District/Traffic Court Multiple Citation feature for Officers

### WEB SITE INFORMATION

When logging in to your account on the Internet you will see the list of District Court cases as normal.

<b>07X0QRW - CT</b>	Jun 12, 2019 01:15 PM	Active	AMIR KHALID MOORE	Not Assigned	District Court - Glen Burnie - Crt. Rm. #3	Jos - MD Van Hout	N/A	1 : PERSON DRIVING MOTOR VEHICLE ON HIGHWAY OR PUBLIC USE PROPERTY ON SUSPENDED LICENSE AND PRIVILEGE
<b>07Y0QRW - CT</b>	Jun 12, 2019 01:15 PM	Active	AMIR KHALID MOORE	Not Assigned	District Court - Glen Burnie - Crt. Rm. #3	Jos - MD Van Hout	N/A	1 : DRIVING TO DRIVE MOTOR VEHICLE ON HIGHWAY WITHOUT REQUIRED LICENSE AND AUTHORIZATION
<b>07Z0QRW - CT</b>	Jun 12, 2019 01:15 PM	Active	AMIR KHALID MOORE	Not Assigned	District Court - Glen Burnie - Crt. Rm. #3	Jos - MD Van Hout	N/A	1 : DRIVING WHILE LIC. SUSP. UNDER 16-203, 16-206A2 FAIL TO ATTEND DIP, 17-106, 26-204/206, 27-103
<b>0800QRW - CT</b>	Jun 12, 2019 01:15 PM	Active	AMIR KHALID MOORE	Not Assigned	District Court - Glen Burnie - Crt. Rm. #3	Jos - MD Van Hout	N/A	1 : DOING FORBIDDEN ACT, FAILING TO PERFORM REQUIRED ACT PERTAINING TO DRIVER'S LIC.
<b>0810QRW - CT</b>	Jun 12, 2019 01:15 PM	Active	AMIR KHALID MOORE	Not Assigned	District Court - Glen Burnie - Crt. Rm. #3	Jos - MD Van Hout	N/A	1 : DIRECTING AND PERMITTING HWY. VEH. OPERATION CONTRARY TO LAW



Please select any of the cases related to the same court case and multiple citations for the same defendant.

After selecting any one of the district court case numbers, your summons will be similar with new information at the bottom of the summons. You can click on any of the listed associated summonses to verify and check that they are related.

Subpoena info

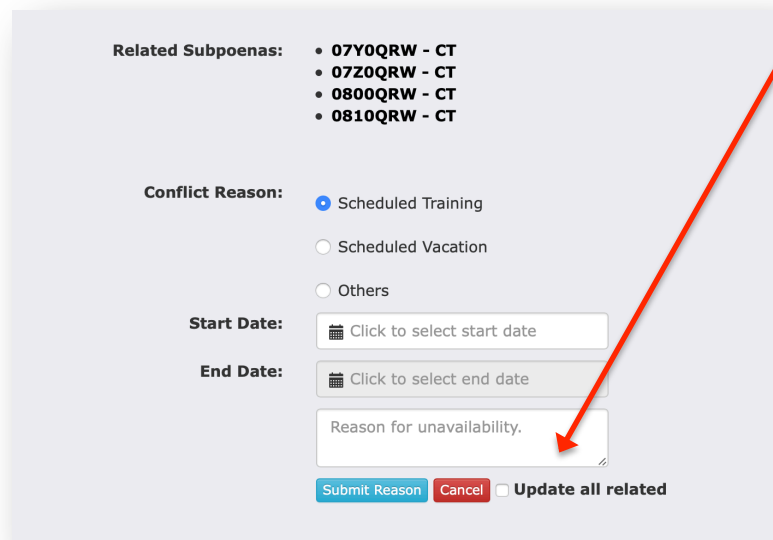
Entered by:	-
Court Case Number:	07X0QRW - CT
Date:	June 12th 2019
Time:	01:15 pm
Defendant's Name:	AMIR KHALID MOORE
Case Status:	Active
	<input type="checkbox"/> Entire Case Call-off
	<a href="#">Update Status</a>
Trailed Date:	<a href="#">Click to select date</a>
Trailed Time:	-Select Time-
Receiving Court:	-Select Court Venue-
	<input type="checkbox"/> Entire Case Trailed
	<a href="#">Trailed To</a>
Agency Case Number:	N/A
Assigned Court:	District Court - Glen Burnie - Crt. Rm. #3
Prosecutor/Coordinator:	Not Assigned
Prosecutor/Coordinator: Number:	0
	<a href="#">Send Email</a>
Assigned To:	Jos - MD Van Hout (jvanhout@live.com)
Notes:	1 : PERSON DRIVING MOTOR VEHICLE ON HIGHWAY OR PUBLIC USE PROPERTY ON SUSPENDED LICENSE AND PRIVILEGE
	<a href="#">Add Note</a>
Related Subpoenas:	<ul style="list-style-type: none"><li>• 07Y0QRW - CT</li><li>• 07Z0QRW - CT</li><li>• 0800QRW - CT</li><li>• 0810QRW - CT</li></ul>
Actions:	<a href="#">Available</a> <a href="#">Conflict</a> <input type="checkbox"/> Update all related

[Re-issue](#) [Go Back](#)

To accept or conflict out on all of the related cases with one click **make sure you select the “Update all related” check box before making your selection of “Available” or “Conflict”.**

**If you do not select the “Update all related” check box before making your selection, only the summons displayed will be updated.**

If you select conflict you will need to make one more selection to ensure all related cases are all marked as conflict. **Select the “Update all related” check box before submitting your conflict.**



Related Subpoenas:

- 07Y0QRW - CT
- 07Z0QRW - CT
- 0800QRW - CT
- 0810QRW - CT

Conflict Reason:

☒ Scheduled Training

☐ Scheduled Vacation

☐ Others

Start Date:

End Date:

Reason for unavailability.

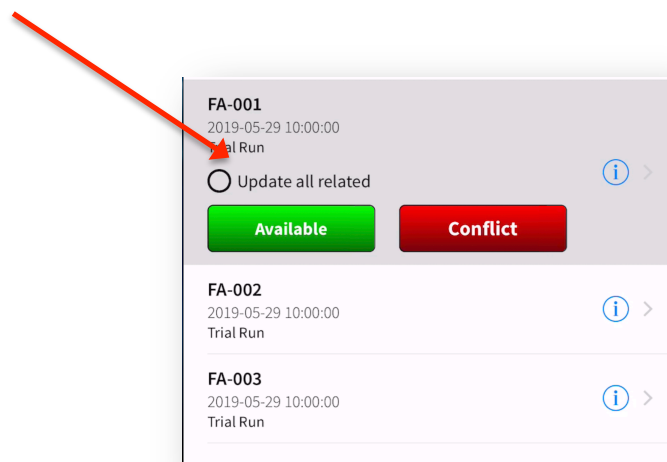
☐ Update all related

**Again, if you do not select the “Update all related” check box before submitting your conflict, only the summons displayed will be updated.**

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## ISUBPOENA APP INFORMATION

When logging in to your account on your app you will see the list of District Court cases as normal. When you tap on one of your District Court case numbers you will see a new check box appear next to “Update all related” tap on this check box to update all your summonses related to the same court case.



FA-001  
2019-05-29 10:00:00  
Trial Run

☐ Update all related

FA-002  
2019-05-29 10:00:00  
Trial Run

FA-003  
2019-05-29 10:00:00  
Trial Run

**Again, if you do not select the “Update all related” check box before submitting “Available” or “conflict”, only the summons displayed will be updated.**

### **#3 – District/Traffic Court Multiple Citation feature for Attorneys.**

After selecting a specify District Court case subpoena, Attorneys will see a new check box labeled “Update all related”. To update the status of all individual District Court case subpoenas related to the same defendant at the same time, please select this check box first prior to updating the subpoena status. The related subpoenas will be listed below for reference.

The screenshot shows a web form titled "Subpoena info". It contains various fields for case information, status, and actions. Two red arrows are drawn on the form: one points to the "Update all related" checkbox, and the other points to the "Related Subpoenas" list at the bottom.

**Subpoena info**

Entered by: JVH  
Court Case Number: 07X0QRY - CT  
Date: June 7th 2019  
Time: 08:00 am  
Defendant's Name: John Badass  
Case Status: Active  
☐ Entire Case Call-off  
☐ Update all related  
Update Status  
Trailed Date: Click to select date  
Trailed Time: -Select Time-  
Receiving Court: -Select Court Venue-  
☐ Entire Case Trailed  
Trailed To  
Agency Case Number: testing  
Assigned Court: Santa Cruz Test Court  
Prosecutor/Coordinator: Kelly Maloy  
Prosecutor/Coordinator: Number: (530) 538-7060  
Send Email  
Assigned To: Jos Van Hout (jvanhout@isubpoena.com)  
Notes: No Notes  
Add Note  
Related Subpoenas:  
• 07X0QRW - CT  
• 07X0QRX - CT  
• C-07-098765 - JT

**#5** – Added court information on all email communications.



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